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D&I Recruitment Limited
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D&I RECRUITMENT - TIMESHEET

NAME	
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Week Ending Date:	Sunday	Month	Year

Day	Time	Time	Type of Vehicle	Total Hours	POA	RT(WT)R	Client/Company Information	
							Print Name	Signature
Date	Start	Finish	Vehicle Reg	Hours	POA	Hours worked non D&I Recruitment	Client/Company	
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								
Saturday								
Sunday								

Time Sheets must reach this office SIGNED by the client by 0900 Monday for work performed the previous week. Failure to do this may result in late payment of wages.

Declaration -
 I understand I am required to provide all working time regardless of whether I work for D&I Recruitment or another employer. I confirm that the information set out in this time sheet is accurate.
 I understand that any false information contained in this timesheet may result in prosecution under the Road Transport Working Time Regulations 2005 and/or the termination of my engagement with D&I Recruitment.

Please sign every week. _____ Date: _____